**MPTO Meeting Agenda**

**Monday, January 8, 2017**

**7 - 8pm**

1. Welcome & Presidents’ Report
	1. December shout outs -- Book fair went well (thanks to Jen and Carra), cookie exchange went well (thanks to Angela and Megan), Sarah made holiday cards for all the teachers
	2. Playground – Continues to move forward, only change has been in color
	3. State Class Size Mandate – Special edition newsletter went out. State legislators started meeting, will recess soon, need to urge them to fund K-3 class size mandate. K-3 class size mandates without funding means potential problems (space, staffing) for MES. Please use your voice.
	4. Calendar update – Additions: Checkers’ game on Mar. 10; Mac’s Speedshop – no spirit night, but are providing treats for teachers (including event for teachers Feb. 7)
2. Treasurers’ Report– YTD update & approval of January budget – budget approved
	1. All receipts for December have not yet been inputted, will be entered and reported with January 2018 updates.
	2. Revenues: School Store - $512 in sales, no expenditures; Corporate Contributions - $583 for the month; Book Fair – total sales was $13,684. Ms. Higgins elected to receive profits in Scholastic dollars, which amounted to a profit of $6,841 (still need to write a check for $7700 to Scholastic for the fall sales)
	3. Expenses: Classroom – reimbursed teachers $411 for allotted amounts, 12/31/17 was deadline to submit receipts and Ryan still has some reimbursement checks to write based on forms received prior to 12/31; Connect Team - $181 reimbursed to staff members; Book Nook - $471 spent to replace books; 5th grade - $68 spent on items related to Day of the Decades by Jen Snider
3. Secretary Report – Approval of December minutes - approved
4. First VP / Volunteer Coordinator – need a couple more volunteers for teacher lunches this week, see sign up genius. Bingo night info should go out shortly.
	1. Room Parents – Ms. Battista needs a new room parent, lost hers
	2. Clerical – added one volunteer, things are going well; question about random volunteer showing up, what the process is - Ms. Blanchard to follow up.
	3. School Store -- going well, has regular volunteers (including 5th graders), new shift of 5th graders started this week
	4. Book Fair – Jen is sick, will get update later; Spring Book fair will be Bedford Falls.
5. Second VP
6. Corporate Contributions - Jan. Box Tops challenge will be in Tues folders.; received a check from HT for $424 from linked VIC cards in December; Shoparoo is up to $75 earned, continues to add people participating; school has started receiving checks from “Coke Gives” program
7. Yearbook: Kee sending pics to pix4mes@gmail.com – covered winter parties, were able to get to every classroom; always looking for field trip photos; cover has been done and submitted; need to decide about PTO photo – different ideas introduced discussed, decided to do group photo in February
8. Community Outreach – Coat drive collected 176 coats + some from First Baptist to total 247, staff at help center was very appreciative
9. Health Room- maternity leave of other nurse was extended so Nurse Carter continues to help at other school, but the days she is gone are fewer
10. Lost & Found– Lost and found is full, please check
11. Third VP
	1. Family Nights—BINGO NIGHT - Jan. 26, Mr. C will be emcee, Mario’s is providing pizza (whole or half option, order through pay4schoolstuff.com), Keller Williams is providing cotton candy, other concessions will be sold as well. Look for signup genius. Seeking swag for the raffle – if you have items or connections, please leave in spirit night box in workroom. Checkers game in March (Sat., 3/10) – tickets will be $16, not a fundraiser but if we reach 100 participants, Checkers will give $5 per ticket back to the school.
	2. Staff Hospitality – Cookie exchange went well, made gift bags for bus drivers and long term subs with leftovers. Tomorrow is Tuesday treats provided by Kindergarten families.
	3. Stingerfest – Megan has letters to solicit for corporate sponsorship and donations – please help if able. Friday, April 20, time TBA, is the date/time. It will be a hybrid of picnic and school carnival.
	4. Staff Appreciation – First week of March, luncheon will be Mar. 9.
12. Teachers’ Report – we appreciate all you do – loved the treats, going out for lunch, and the clerical help.
13. Principal’s Report -- Ms. Sealey returns next week. Our interim AP went to another position so Mrs. Blanchard is alone until she returns. Interim Dean of Students (Rhonda Houston) starts soon to help with testing, will be here until new Dean returns (theoretically mid-Feb, but if not interim will stay through the end of the year). School improvement plan: met and exceeded both goals for 90-day plan. Ms. Blanchard is not able to comment on the current K-3 mandate in her current role because it is a political issue.
14. Next Meeting – Monday, February at 7pm in the Media Center