**MPTO Meeting Minutes**

**Monday, June 3, 2019**

**7-8pm**

1. Welcome and Presidents’ Report
   1. There is a small gift for everyone as a thank you for serving this year
2. Principal’s Report
   1. Please pass along that you can get an email version of the Jacket Journal
   2. There are lots of changes coming to Matthews, including new specials rotations – adding B3 which will teach/encourage gross motor skills/movement; everyone will see Mr. C for regular PE, Ms. Green for Art, and Mr. Young for core music, and the plan is to add variations on music and a social studies special
   3. Adding 10 classes in K, will have 9 in 1st, 10 in 2nd, 3rd-5th staying the same – see Jacket Journal for details
   4. We are advocating for another mobile unit, but if not approved will have to get creative with space
   5. We have filled all of the current positions for the coming year
   6. Math EOG scores won’t be released until August (statewide issue d/t renorming)
3. Secretary Report – minutes from May meeting approved
4. School-wide updates
   1. Class parties this week: PTO providing ice cream
   2. Yearbooks: have sold 222, all online so far – goal is to sell 677
   3. Box Tops: continue to collect through the summer, they aren’t adding to new products but we can still turn the Box Tops in next year if not expired
5. Treasurer Report – results reflect activity from May 1-31, 2019
   1. Revenues
      1. School Store - $781 in sales for the month from the school store. $0 in Expenses during the month.
      2. Corporate Contributions - $806 for the month brought in during May.
      3. Box Tops - $603
      4. Bee A Partner – collect $355 during the month
      5. Stingerfest – Net surplus of $233 during the month via Silent Auction payments ($478) which were offset by expenses of $245.
      6. Book Fair – $9,535 in cash sales which were offset by expenses to Bedford Books of $5,968.
      7. Taxes – paid $300 for the submission of fiscal year taxes.
   2. Expenses
      1. Room Parents – Paid $427 to Harris Teeter for the purchase of ice cream cups for EOY Room Parties.
      2. Professional Learning – paid $324 for Morning Meeting Curriculum update.
      3. Beautification – expenses totaled $182 for Front Lobby chair and items from Home Depot
      4. MPTO Expenses - $701 in total expenses for the month for a currency & coin counter, Prov Hills Clubhouse rental, and PTO Board Gifts.
         1. We receive a credit of $150 from Prov Hills as a deposit on clubhouse rental.
   3. 2019-2020 Budget – reviewed it and tried to set a realistic goal based on where we are currently – Ryan reviewed each line item and explained reasoning for new budget
      1. Jill briefly discussed new expenses/projects we are anticipating (rugs, replacements for SmartBoards, classroom libraries) that we will use leftover funds for this year so that next year Boosterthon funds will be for new projects; followed by a brief discussion with Ms. Blanchard over what the district provides vs. what the school needs (and where PTO is filling in gaps)
      2. Library furniture – CMS changed the vendor unexpectedly which has resulted in a delay in getting the furniture, should arrive by Aug
      3. Still exploring and trying to understand the steps to get an electronic school sign, waiting on developments
6. New Board information – presented new board, highlighted new people in new roles – 11 new people on the board for next year; new board approved
7. Next Meeting- September 2019 -TBD